

**MINUTES**  
**NC STATE BOARD OF DENTAL EXAMINERS**  
**BOARD MEETING**  
**Morrisville, North Carolina**  
**June 18, 2021**

**I. CALL TO ORDER & ESTABLISHMENT OF QUORUM**

**Dr. Wester**

**A. Call to Order**

Dr. Millard “Buddy” Wester, President of the Board, called the business meeting to order at 8:35 a.m., Friday, June 18, 2021, at the Board’s offices in Morrisville, North Carolina. Dr. Wester read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, during the discussion, any Board member learns of a conflict or appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse himself or herself.

**B. Roll Call**

All members of the Board were present at the Board office with the exception of Mr. Dominic Totman, Esq. The members present at the Board office included Dr. Millard Wester, III, Dr. Edward Clemons, Dr. Raleigh Wright, Dr. William Litaker, Dr. Mark Johnson, Dr. Karen Lanier, and Ms. Nancy St. Onge, RDH. Mr. Bobby D. White, Chief Executive Officer, Ms. Casie Goode, Deputy Operations Officer, Amanda Carver, Investigator, Betty Sines, Investigations Coordinator, Dirk German, Investigator, Tyler Henderson, Investigator, Ms. Jamie Rivera, Paralegal and Mr. Douglas Brocker, Legal Counsel for the Board were also present.

**C. Declaration of Quorum**

With seven members of the Board present, Dr. Wester declared a quorum for the purposes of conducting the business of the Board.

**II. APPROVAL & ORDER OF AGENDA**

**Dr. Wester**

Dr. Litaker moved, which was seconded by Dr. Lanier, to accept the agenda as presented with permission for the President to take items out of order to facilitate business. The motion passed by general consent.

Dr. Johnson made a motion to approve Ms. St. Onge to serve as election chair in Mr. Totman’s absence. Dr. Litaker seconded. Motion passed.

**III. APPROVAL OF MINUTES**

- A. Minutes of May 19-20, 2021

**[Item #1] Dr. Wester**

Following a review of the May 19-20, 2021 Minutes, Dr. Litaker moved to approve the Minutes as presented. Dr. Lanier seconded the motion which passed by general consent.

**IV. REPORT FROM PRESIDENT**

**Dr. Wester**

[None]

**V. REPORT FROM CHIEF EXECUTIVE OFFICER**

**Mr. White**

- A. Financial Report (May)

**[Item #2]**

Following a review of the May Financial Report, Dr. Litaker moved to accept the report for informational purposes. Dr. Lanier seconded the motion which passed by general consent.

- B. Personnel Matters

[None]

- C. Miscellaneous



STOP Act Update

**[Item #3]**

The North Carolina Department of Health and Human Services informed that Board that all technical upgrades have been completed, therefore, mandatory use of the Controlled Substance Reporting System (CSRS) will become effective on July 7, 2021.

**VI. REPORTS OF STANDING COMMITTEES**

- A. Executive Committee

[None]

- B. Finance Committee

[None]

- C. Sedation/General Anesthesia Committee

The General Anesthesia and Sedation Advisory Committee met on May 20, 2021, to discuss the use of Ketamine. Following discussions, the Committee did not recommend any changes to the current policy.

**VII. OLD BUSINESS**

[None]

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At 9:30 a.m., Ms. Nancy Davis and Dr. Bill Claytor with the Caring Dental Professionals (CDP) gave a presentation to the Board about the CDP and how it operates. The presentation concluded at 10:45 a.m. at which time Ms. Lisa Ward with the Dental Society, Dr. Mark Oghalai, President of the North Carolina Society of Oral and Maxillofacial Surgeons and Dr. Larry Stigall addressed the Board regarding potential amendments to the General Anesthesia and Sedation rules. The NCDS is putting together a taskforce to make a recommendation to the Board. The discussion concluded at 12:10 at which time the Board recessed for lunch. The Board reconvened at 12:45 p.m. at which time Ms. Shannon Patterson with Bentson Copple and Associates requested to address the Board regarding the application process and Mr. Totman's role as the Board's Consumer Member. The Board received her comments for informational purposes.

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## VIII. NEW BUSINESS

- A. Approval of Rotation Sites – ABTech **[Item #4] Ms. Goode** Central ABTech Community College requested Board approval of the North Carolina Baptist Men's Medical/Dental Bus Ministry and NC MOM Clinics as rotation sites for dental hygiene students currently enrolled in the dental hygiene program at ABTech. Upon review of the documentation, Ms. St. Onge made a motion to approve the proposed rotation sites. Dr. Johnson seconded the motion. The motion carried.
- B. Boardroom Audio-Visual Proposal **[Item #5] Ms. Carver** Dr. Wright made a motion to approve the proposal from Avcon to upgrade the Board's Audio-Visual equipment. Dr. Clemons seconded the motion. The motion carried.
- C. Process for Entity Formations **[Item #6] Mr. Totman** Dr. Wright made a motion to amend Subchapter 16F of the Board's Rules to allow for online submissions of entity formations and to collect the \$50 certification fee upfront rather than after formation. Dr. Lanier seconded the motion. The motion carried.
- D. Approval of Sedation Courses **[Item #7] Dr. Lanier** Dr. Johnson made a motion to approve UNC's 2-hour webinar entitled "Essentials of Sedation in Dentistry" and UNC's 2-hour webinar entitled, "The Double-Edged Sword of Sedation: Understanding the Power that You Wield" as continuing education for sedation permit renewal. Dr. Lanier seconded the motion. The motion carried.
- E. Approval of Radiology Instructors **[Item #8] Ms. Goode** Dr. Wright made a motion to allow participants who complete UNC's Radiology Instructor's Course to teach immediately upon completion of the course without waiting for Board approval. Dr. Clemons seconded the motion. The motion carried.
- F. Elections **Ms. St. Onge** Ms. St. Onge reported that Dr. Catherine Watkins had won the open seat as the new dental Board member. Dr. Edward Clemons had been successful in his bid for re-election to the Board. Ms. St. Onge further reported that she would be contacting each nominee with the

results of the election and to thank them personally for their participation and interest in serving the citizens and dental profession in North Carolina.

**IX. LICENSURE MATTERS**

- A. Approval of Licenses/Permits/Reinstatements **[Item #9]** **Ms. Goode**  
Dr. Wright moved to approve all provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers and reinstatements issued since the last meeting. The motion was seconded by Dr. Lanier and passed by general consent.
- B. Examinations  
The Commission on Dental Competency Assessments (CDCA) and the Western Regional Examination Board (WREB) have merged and will both now administer the ADEX examination.

**X. REPORT FROM LEGAL COUNSEL**

**Mr. Brocker/Mr. White**

- A. Rules for Permanent Adoption **[Item #10]**  
Dr. Johnson made a motion to approve amendments to 21 NCAC 16Q .0102, .0206, .0207, .0305, .0407, .0504, .0505, .0506 and .0507 for permanent adoption. Dr. Litaker seconded the motion. The motion carried.
- B. General Anesthesia/Sedation Rules  
Mr. White will follow up with Senator Michael Lee regarding potential changes to the General Anesthesia rules.
- C. Foreign Professional Corporations **[Item #11]**  
The Board received an inquiry regarding a North Carolina licensed dentist using her Illinois LLC for her North Carolina practice. Mr. White and Mr. Brocker will conduct follow up research and report back to the Board at the July 9, 2021 meeting.
- D. Verification Form **[Item #12]**  
Dr. Lanier made a motion to approve the verification form with Dr. Wright's suggested amendments. Dr. Clemons seconded the motion. The motion carried.
- E. AAO Guidelines **[Item #13]**  
The American Association of Orthodontists published revised Clinical Practice Guidelines. The Board accepted this for information purposes. No action was required.
- F. Temporary Licenses **[Item #14]**  
The rules allowing for temporary licenses have expired. There are no dental candidates effected by this expiration and only 11 dental hygiene candidates who have failed to convert their temporary licenses to full unrestricted licenses. The dental hygiene candidates who have not converted, and whose temporary licenses have expired must reapply for a full license.

## **XI. INVESTIGATIVE MATTERS**

- A. Investigative Statistics (May) **[Item #15] Dr. Clemons**  
The Board reviewed investigative statistics for the month of May as well as year to date. The statistics were accepted for informational purposes.
- B. Hearing Panel Decisions  
During open session, and without conducting other business, Dr. Johnson made a motion to move into closed session, pursuant to NCGS §143-318.18(6) and §90-41(g), in order to rule on several Hearing Panel Decisions and other investigative matters. The motion was seconded by Dr. Litaker and passed by general consent.
- a. Log #20-108 **[Item #16] Dr. Lanier**
- C. Settlement Conferences  
[None]

## **XII. NEXT MEETING**

The Board's next regularly scheduled meeting will begin on Friday, July 9, 2021 and will be held at the Board's offices in Morrisville, North Carolina for the consideration of routine business.

## **XIII. ADJOURNMENT**

There being no further business, Dr. Lanier made a motion to adjourn the meeting. Dr. Litaker seconded the motion, which passed by general consent. The meeting adjourned at 3:40 p.m.

Reported by: \_\_\_\_\_



Casie S. Goode

Deputy Operations Officer

Date of Approval: \_\_\_\_\_

July 9, 2021

### **MEMBERS OF THE BOARD**

*Dr. Millard W. Wester, III, President*

*Dr. Edward Clemons, Jr., Secretary-Treasurer*

*Dr. Karen Lanier*

*Dr. Raleigh Wright, III*

*Dr. William Litaker*

*Dr. Mark Johnson*

*Ms. Nancy St. Onge, R.D.H., Dental Hygiene Member*

*Mr. Dominic Totman, Esq., Consumer Member*